# **Add Your Professional Experience**

#### **Certified Medical Assistant**

Johnson & Johnson, Denver, CO | June 2020 - Present

- Administer medications with 100% accuracy, adhering to strict safety protocols
- Conduct laboratory tests, resulting in a 20% increase in efficiency
- Assist in patient examinations, improving patient satisfaction by 30%
- Manage EHRs, ensuring timely and accurate patient records

#### **Medical Assistant Intern**

Pfizer, Chicago, IL | January 2020 - May 2020

- Gained hands-on experience in administering medications and performing lab tests
- Helped in patient care during examinations and treatments
- Received positive feedback for professionalism and patient care

## **Add Your Education**

#### **Bachelor of Science in Health Sciences**

University of Phoenix, Phoenix, AZ

### **Associate of Applied Science in Medical Assisting**

Pima Medical Institute, Denver, CO

## **Diploma in Medical Assisting**

Kaplan University, Chicago, IL

## Certifications

## **Certified Medical Assistant (CMA)**

AAMA

### Registered Medical Assistant (RMA)

AMT

#### **National Certified Medical Assistant (NCMA)**

NCCT

# **John Smith**

## Certified Medical Assistant

Denver, CO email@example.com (123) 456-7890 LinkedIn

Certified Medical Assistant with over four years of experience in administering medications, performing laboratory tests, and assisting with patient examinations. Work highlights include improving lab efficiency by 20% and enhancing patient satisfaction scores by 30% at Johnson & Johnson.

## List Your Key Skills

- Administering medications and injections
- EHR management
- Laboratory tests and specimen preparation
- Patient care and examination assistance
- Phlebotomy and EKG testing